



Ku-ring-gai and District Soccer Association Inc.

KDSA CLUB CIRCULAR

13 April 2010

12/10

Ground Controllers Small Sided Football

Under 6, 7& 8 (in two centres)

Ground / Lead Club For 2010

Bales Park -Northbridge
Blackman Park -Lane Cove
Foxglove Park -Mt Colah
Karuah- Wahrenonga
Regimental -Lindfield
Toolang -St Ives
Tunks Park- NS Bears

Ground Controller

As per last years arrangement each Centre/ Lead Club is to appoint a Ground Controller. The KDSA is prepared to meet the cost of the Ground Controller (i.e. one) at the rate of \$25 per hour. The option available to the Lead Club is to obtain a person known to the club to undertake this role or the club has a volunteer or several volunteers that undertake the role. In terms of payment there are two options:

- 1 The person completes the attached form and we pay them direct by cheque.
- 2 Or if the club undertakes the role via volunteers then we pay the club the equivalent amount.

Attached is a Payment Application Form

Also the following needs to be completed;

- 1) ATO Form – “Statement by a supplier “

<http://www.ato.gov.au/content/downloads/nat3346.pdf>

Post completed form to KDSA PO Box 3288 Asquith NSW 2077

Note most people would place a cross in the fifth box under point three that refers to a private recreational pursuit or hobby.

- 2) Working With Children Form – **COMPULSORY** – Located on KDSA web site – This form, once completed, must be held by the club in a secure place.

Can Lead Clubs advise the details of the persons or persons undertaking this role by Friday 16 April 2010 (E; admin@kdsa.asn.au)

Details required;

- Name
- Address
- Tel numbers
- EMAIL ADDRESS most important

DUTIES OF THE SSF GROUND CONTROLLER

These are detailed in the Small Sided Football Manual – See KDSA website – Library –Manuals

Recording Duties

None are required by the Ground Controllers in 2010.

Extract from a recent circular to clubs:

Match Results (U6-11)

Both home and away team managers are required to enter results online by the end of the weekend when each match is played. Email reminders will automatically be sent out in the case of missing results. Emails will also automatically be sent out in the case of conflicting results from home and away managers.

Field Set Up

Under 6/7 fields are 30m x20m

*There are some under 8 fields at Tunks and Blackman only .Large size portable posts are being provided for these that will need to be assembled and taken down after completion of matches.

Note also at Bales and Regimental there will be an under 10/11 field (60mx40M) these will not be the responsibility of the Ground Controller

Bales Park -Northbridge - 8 x (30m x20m)

*Blackman Park -Lane Cove -8 x (30m x20m) and 2 under 8 Fields (40m x30M)

Foxglove Park -Mt Colah – 12 x (30m x20m)

Karuah- Wahroonga – 10 x (30mx20m)

Regimental -Lindfield – 8 x (30x20m)

Toolang -St Ives – 6 x (30mx20m)

*Tunks Park- NS Bears- 8 x (30mx20m) and 1 under 8 Field (40m x30M)

Game Leader

As last year we envisage this will continue to be provided by parents.

Equipment

The KDSA office will correspond directly with each Club/Centre and Ground Controller regarding equipment for each individual Centre. As last year same will be provided and paid for by the KDSA. Would each Ground Controller report back any equipment required after the first round this weekend.

John Ceccato
General Manager
13 April 2010



PAYMENT APPLICATION FORM

<i>Date Claim Submitted</i>					
Ground /Lead Club Name					
Name of Person /Club Seeking Payment					
Tax Hobby Declaration Form been completed	<i>Yes/No /Not applicable –club claim</i>				
Address details for posting of cheque					
Note	<p>Claim to be submitted monthly i.e., the start of the month for the previous months work. Note time starts as soon as you arrive to set up and ends when you have packed away .Also add say max half hour for completing the soft copy score details and emailing same to KDSA at admin@kdsa.asn</p>				
Details	Date	<i>Start Time</i>	Finish time	<i>Hours claimed</i>	<i>Other</i>
TOTAL					
Comments if Required					
<i>Print Name and Sign in the space below</i>					

Submit to KDSA Via ;

1. Fax 9477 2854
2. Or E; admin@kdsa.asn.au

Payment Approved by (*Office Use Only*) :